

**PROFESSIONAL COUNSELORS SECTION
MEETING MINUTES
FEBRUARY 25, 2009**

PRESENT: LaMarr Franklin, Leslie Mirkin, Evelyn Pumphrey, Susan Putra

STAFF: Jeff Scanlan, Bureau Director; Jacquelynn Rothstein, Legal Counsel; Kimberly Wood, Minute Taker and other DRL Staff

GUESTS: None.

CALL TO ORDER

Leslie Mirkin, Chair, called the meeting to order at 10:20 a.m. A quorum of four (4) members was present.

APPROVAL OF AGENDA

MOTION: Susan Putra moved, seconded by Evelyn Pumphrey, to approve the February 25, 2009 agenda as published. Motion carried unanimously.

APPROVAL OF MINUTES OF JANUARY 27, 2009

MOTION: LaMarr Franklin moved, seconded by Evelyn Pumphrey, to approve the minutes of January 27, 2009 as published. Motion carried unanimously.

DISCUSSION OF APPLICATION PROCESS AND PROCEDURES

Jacquelynn Rothstein provided the Section an overview of the credentialing process as well as a handout which outlined the professional counselor application process. The Section discussed the application procedure to identify options to improve the clarity of the application. The Section requested a number of changes to the application forms for professional and training licenses.

MOTION: Susan Putra moved, seconded by LaMarr Franklin, to remove the identified grid of programs on top of page 2 of the application form # 1962 and amend the sentence at the top to include recognition of CORE and CACREP accreditation. Motion carried unanimously.

**APPROVALS FOR PSYCHOMETRIC TESTING
RECEIVED AFTER MAILING OF THE AGENDA**

AMELIA EVANS

MOTION: Susan Putra moved, seconded by LaMarr Franklin, to approve Amelia Evan's request to conduct psychometric testing. Motion carried unanimously.

CORRESPONDENCE AND PHONE INQUIRIES RECEIVED BY LEGAL COUNSEL

None.

INFORMATIONAL ITEMS

None.

PUBLIC COMMENTS

None.

CLOSED SESSION

MOTION: Susan Putra moved, seconded by LaMarr Franklin, to convene to closed session pursuant to Wisconsin State statutes 19.85(1)(a)(b)(f) and (g), to consult with legal counsel to deliberate on proposed stipulations, deliberate on administrative warnings, deliberate on monitoring issues, application review, monitoring report and DOE case status reports. Roll Call Vote: LaMarr Franklin-yes; Leslie Mirkin-yes; Evelyn Pumphrey-yes; Susan Putra-yes. Motion carried unanimously.

The Board convened into Closed Session at 11:54 a.m.

RECONVENE TO OPEN SESSION

MOTION: LaMarr Franklin moved, seconded by Susan Putra, to reconvene into open session. Motion carried unanimously.

The Board reconvened into Open Session at 2:46 p.m.

**VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION IF
VOTING IS APPROPRIATE**

REQUESTS FOR APPROVAL OF SUPERVISOR

None.

SUPERVISOR APPROVALS RECEIVED AFTER THE MAILING OF THE AGENDA

None.

APPLICATION REVIEWS

LPC FILE REVIEW 02/25/09

SUPERVISOR REVIEW

Louise Daul-approved
David Dettmering-approved
Lisa Miller-approved
Angela Byczynski-approved

EDUCATION REVIEW

Latanya Jones-approved
Jamie Radonski-approved
Katie Harrison-approved
Amanda Messina-approved
Catillia Searcy-approved
Kristen Kaminski-approved

HOURS ACCRUED WITHOUT A TRAINING LICENSE

Lakeia Jones-more information requested
Evelyn Duesbury-approved
Cory Kitt-more information requested
Casey Holtz-denied
Elishia Pulliam-denied
Amy Plum-denied
Melanie Krawiec-approved
Glenn Luedtke-denied
Denise Harmann-approved
Melissa Hoodie-denied
Gloria Bannasch-denied
Holly Gardenier-denied
Starlette Patterson-denied
Debra Wright-denied

RECIPROCITY REVIEW

Mark Huttemier-more information requested

Gary Skaleski-approved

Jeanette Smith-approved

MULTIPLE ITEMS REVIEW

Joshua Tackes-education, hours without training license (education approved, hours denied)

Amanda Epping-education, hours without a training license (education approved, hours denied)

Lydia Sobol-education, supervisor (education approved, supervisor approved)

Amanda O'Brien-education, supervisor (education approved, supervisor denied)

Jane Scherrer-education, supervisor (education approved, supervisor denied)

Melissa Carlberg-education, supervisor (education denied)

Emily Hoeveler-education, supervisor (education approved, supervisor approved)

David Guyton-education, supervisor (education more information requested)

Miranda Amerling-education, supervisor (education approved, supervisor approved)

Angela Dellise-education, supervisor (education denied)

Sharon Medina-education, supervisor (education denied)

MISCELLANEOUS REVIEW

Amelia Evans- psychometric testing (approved)

MOTION: Susan Putra moved, seconded by LaMarr Franklin, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

CONSULTING WITH LEGAL COUNSEL

Jacquelynn Rothstein was available for consultation and provided advice throughout the course of the meeting.

OTHER SECTION BUSINESS

The Section made a request to address the topic of inviting their nominated member, Charles Lindsey, into closed session at the April meeting.

ADJOURNMENT

MOTION: LaMarr Franklin moved, seconded by Susa Putra, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 2:51 p.m.